

SD 4-H Finals Annual Rodeo Committee Meeting

October 28, 2017

The October 28, 2017 Annual Meeting was Called to Order by President, Don Bergeson.

Members present: Kasey Hanson, Don Bergeson, Treg Cowan, Heather Shoultz, John Keimig, Kathy Monnens, Teri Heninger, Shelly Cowan, Mike Stieger, Mary Kay Sell, Cheryl Severson, Richard Westphal, Loren Helmer, Paul Sundermann, Dustin Schmidt, Gene Hight, Darla Tibbs, Kristi Moran, Bryan Hanson, Regina Maier, Joyce Leafgreen, Joy Meyer, Cassey Hunter, Bruce Kessler, Justin Robertson, Heather Schoultz, Kim Larson, Bret Hanson, Karri Hanson, Clayton Etzkorn, Karla Trautman, Donna Bittaker, John Keimig.

Richard Westphal made a motion to dispense of the reading of the August 3, 2016 meeting minutes and approve them as written. Julie Maude seconded the motion. Motion carried.

Treasurer's Report:

Teri Heninger reported a checking account balance of \$44,333.76. There is one bill of \$301.98 currently outstanding. Richard Westphal made a motion to approve the Treasurer's Report. Loren Helmer seconded. Motion carried.

Old Business:

Regional rodeos with outstanding balance for 2017: Haakon/Jackson

2017 SD 4H Finals Rodeo

- Don Bergeson, President, reported the 46th Annual SD 4H Finals Rodeo went well with 532 contestants and 2,144 runs. Once the contract between the SD 4-H Finals Rodeo and Stanley County Fairgrounds has been completed the contract will need to be forwarded to John Keimig (SDSU liaison) and signed by Wes Tschetter, SDSU.
- Review of new processes/events in 2017

-The Lay Board approved one change to the Late Entry Process:

*Late entries postmarked after May 1st thru June 1st will be assessed a \$150. **A family with more than one late entry will be assessed \$150 for the first entry and \$50 for each additional entry.** The late entry fee must be included with the entry form. The entry must be in the possession of the 4H Finals Rodeo Secretary before the contestant will be eligible to rodeo.

*No entries will be accepted after the June 1st deadline.

-Special Needs Rodeo

Committee: Rhonda Fuhrer, Tracy Moody, Diana Melvin, Kasey Hanson. The first year was a success with 40 participants (most from Oahe Inc of Pierre) and 52 volunteers. There were ample prize donations with many left over. Next year the committee plans to request donated hats, spurs, belts. Full report is available upon request.

- SDSU
John Keimig, Shelly Cowan and Kim Larson will work on the 2018 Entry Form.

New Business:

2018 4H Finals Rodeo will be August 17th, 18th, 19th - (3rd weekend in August)

-2 electric eyes and 1 LED have been ordered from Farmtec at \$3,077.00

-The SD 4-H Finals is in need of new box pads as the current sets are falling apart. 2 sets of 2 box pads from Tough Hide will cost approximately \$1,400.00. A logo/lettering will be extra. John Keimig with SDSU Extension has offered to purchase these.

-There was also a recommendation from Don Bergeson that SD 4-H Finals purchase a set of poles and bases. **Richard Westphal made a motion to approve the SD 4-H Finals Rodeo purchasing box pads and a set of poles/bases.** Kathy Monnens seconded. Motion carried.

SDHSAA- Kasey Hanson reported she will be attending SD High School Athletic Association Meeting November 1st to request they allow football practices to start one day early to allow Thursday night football games to avoid the conflict between football and the 4-H Finals Rodeo in 2018.

Rule/By-Law Proposals:

A. The terms of officers elected at the annual meeting shall commence at the adjournment of that meeting and shall serve until adjournment of the next annual meeting. Terms of the officers will be two years. The Vice President position will be a President-Elect Position; the Vice President will serve a two year term and automatically move into the President Position for a two year term. The terms of **President and Treasurer shall end on odd years. The term of Vice-President and Secretary shall end their terms on even years. No officer would serve more than two consecutive terms.**

Kathy Monnens made a motion to approve as written. Treg Cowan seconded the motion. Motion carried.

1. Bylaws of South Dakota 4-H Finals, Inc. - Article III - Membership

A. **General Membership in this South Dakota 4H Finals, Inc. shall be persons interested in promoting the 4-H Rodeo Project. Board Membership shall be the elected officers and one elected representative from each of the sanctioned 4-H rodeos of the local rodeo membership, with no person representing more than one rodeo. These Representatives will constitute a Board of Directors.**

Bret Hanson made a motion to approve as written. Cassy Hunter seconded the motion. Motion carried.

2. Bylaws of South Dakota 4-H Finals, Inc. - Article III - Membership

B. **Each member of the Executive Board, and each Sanctioned rodeos shall would have one vote per rodeo. No person, by virtue of holding a position on the Executive Board, may also vote as a sanctioned rodeo Representative. Voting by proxy in any meeting of the Board of Directors or the Executive Board shall not be permitted.**

Terri Heninger made a motion to approve as written. Loren Helmer seconded the motion. Motion carried.

3. Bylaws of South Dakota 4-H Finals, Inc. - Article III - Membership

E. **Special meetings of the Board of Directors may be called by the President, or by a petition signed by at least five (5) board members, on 10 days' notice to each board member with personally delivered notice by mail, media, or electronic communication or ~~telephone.~~**

F.

Kathy Monnens made a motion to approve as written. Mary Kay Sell seconded the motion. Motion carried.

4. Bylaws of South Dakota 4-H Finals, Inc. – Article IV – Officer, Duties of Officers, Term of Office

C. **The terms of officers elected at the annual meeting shall commence at the adjournment of that meeting and shall serve until adjournment of the next annual meeting. Terms of the officers will be two years. The Vice-President position will be a President-Elect Position; the Vice President will serve a two year term and automatically move into the President Position for a two year term. The term of Treasurer shall end on odd years. The Vice President and Secretary shall end their terms on even years. No officer would serve more than two consecutive terms. In the event of a vacancy of the position of President, or of the President's temporary or permanent incapacity, the Vice President shall become the President. In the event of a vacancy in Vice President, Secretary, or Treasurer, the President may appoint, with the advice and consent of the Board of Directors, a person to serve the remainder of the term of office until an election can be held at the next annual meeting.**

Richard Westphal made a motion to approve as written. Bryan Hanson seconded the motion. Motion carried.

5. Bylaws of South Dakota 4-H Finals, Inc. - Article V

These By-Laws of the organization may be amended at the annual meeting of the general membership. Any proposed amendments to the By-Laws or to the established Policies of the SD 4-H Finals, Inc. must be submitted in writing to the Secretary and posted at the Rodeo Office at the state 4-H Rodeo Office at the State 4-H Rodeo Finals and posted to the SD 4-H Rodeo website. The Secretary shall distribute copies of the proposed amendments and notice of the annual meeting to the general membership 10 days prior to the annual meeting.

Richard Westphal made a motion to approve as written. Bryan Hanson seconded the motion. Motion carried.

PERFORMANCE SCHEDULE AND TRADE OUT RULES DRAWING POSITIONS

Positions must be randomly drawn in all events. Positions may be computer drawn. There will be no Set Performances ~~or Trade Outs~~ except for ~~a major medical condition/treatment or~~ 4-H Livestock Showing. If a contestant is showing livestock (not static exhibits) at the County's 4-H Achievement Days, the contestant may have a set performance for Friday/Sunday or Saturday/Saturday.

Contestants must email or mail a signed letter from the County 4-H Office describing the conflict to the Finals Secretary by [specified date]. ~~If a contestant has major medical conditions/treatment that conflicts with the performance schedule, the contestant's doctor's office must document, on official clinic letterhead that the contestant has a medical condition/treatment that conflicts with SD 4-H Finals Rodeo.~~ SD 4-H Finals Inc. Rodeo may confirm the conflict with the contestant's County 4-H Office.

Submit Set Performance ~~and/or Trade Out~~ documentation to the SD 4-H Finals Inc. Rodeo Secretary by [specified date].

Richard Westphal made a motion to approve as written. Heather Schultz seconded the motion. Motion carried.

- The committee of Kathy Monnens, Shelly Cowan and Mary Kay Sell will review the proposed SD 4-H Rodeo Policies & Procedures Manual, revise as necessary and submit for approval when complete.

Election of SD 4H Finals Rodeo Committee Officers:

- Vice President/President Elect (2 yrs. Vice President/2 yrs. President)
Bryan Hanson nominated Bruce Kessler for Vice President/President Elect. Richard Westphal seconded. Paul Sundermann moved that nominations cease. Motion carried.
- Treasurer
There were no nominations or volunteers for the position of treasurer. Teri Heninger agreed to remain treasurer for one additional year. If anyone has interest in the treasurer position beginning October 2018 please visit with one of the board members.

2018 SD 4-H Finals Board :

Kasey Hanson – President, Bruce Kessler – Vice President
Teri Heninger – Treasurer, Shelly Cowan – Secretary

2018 4H Finals Rodeo:

- Rodeo Manager: Mike Stieger would like to step down from this position. Mike is making a list of the duties and would be willing to assist his successor to get them started. **Please contact Mike or a board member if interested.**
-Mike suggested that consideration be given to moving an additional event to the rough stock arena as it has been getting done earlier than the other arenas due to a decrease in rough stock contestants.
-Mike suggested additional language be added to the stock contractor contracts stating that no contractor may leave the grounds before the rodeo is over.
- Grounds: **Looking for volunteer** for the grounds position. Don Bergeson is willing to assist and help someone get started.
- BBQ: Regina Maier and CHS will continue to lead this event for 2018. Thank you!
- Buckles: Kathy Monnens
- Saddles: **Looking for a volunteer** to handle ordering saddles. Roger Theobald has done this in the past and would help whoever takes over.
- Sponsors/advertising: **Looking for volunteer.** Teri Heninger has done this in the past and would help whoever takes over.
- Go-Around Prizes: Teri Heninger
- Vendors – fees/space: (2017 vendor rent for the Finals was \$250.00 or \$200.00 with a donation of a \$50.00 item to the silent auction) Shelly Cowan
- Programs: Teri Heninger, Shelly Cowan, Kim Larson
- Concessions: Needs to be addressed with the Stanley County Fairgrounds.
- Ambassador Committee: No members of the Ambassador Committee were present due to conflicts.
- Special Needs Rodeo: Contact Kasey Hanson or Diana Melvin if interested in helping.

The next meeting will be held on January 6th at the Community/Senior Center in Ft Pierre at 10:00 a.m. central time.

Kathy Monnens made a motion to adjourn. Treg Cowan second. Motion carried.

Respectfully submitted,

Shelly Cowan
SD 4H Finals Rodeo, Inc.
Committee Secretary